

CITY OF PORT PHILLIP

TERMS OF REFERENCE FOR J.L. MURPHY RESERVE MASTER PLAN

1. Terms of Reference

- 1.1. The Reference Groups key responsibilities are to advise Port Phillip City Council on the development of the J.L. Murphy Reserve Master Plan including;
 - a) The Vision, Principles and Values for the long term strategic development and management of J.L. Murphy Reserve.
 - b) The development of a master plan for J.L. Murphy Reserve
- 1.2. The purpose of the J.L. Murphy Reserve Master Plan Reference Group, ("Committee") is to assist Council to obtain the best outcomes by;
 - c) Providing representative community input.
 - d) Ensuring that the views of relevant community groups, government agencies and community are expressed and taken into account during the development of the J.L. Murphy Reserve Master Plan ("Project").
 - e) Ensure Council's desired outcomes and any limitations, including budget constraints, are ascertained.
 - f) Ensure the views of each of the stakeholders are known and given full consideration.
 - g) Ensure the outcomes consider relevant strategies and policies including but not limited to the Council Plan, Open Space Strategy and the Sport and Recreation Strategy.

2. Operational Procedures

- 2.1. The following procedures will guide the operation of the reference group:

The Reference Group will meet at times to be determined by the Committee, the first meeting to be convened by the Chairperson at the earliest opportunity.

It is anticipated that the reference group would meet 3-5 times over a 7 month period.

3. Membership

- 3.1. The Reference Group will consist of;
 1. Port Melbourne Community Garden - Dig In (1)
 2. Port Melbourne Soccer Club (1)
 3. Port Melbourne Colts (1)
 4. Port Melbourne Cricket Club (1)
 5. Port Melbourne Baseball club (1)
 6. Hobsons Bay Dog Obedience (1)
 7. Professional Personal Trainer (1)

8. Community Representatives (2)
9. Port People (1)
10. City of Port Phillip staff appointed by CEO (2)
11. Port Phillip Councillor nominated by council (1)

4. Chair

- 4.1. Meetings will be chaired by a senior council officer nominated by the CEO.

5. Delegation

- 5.1. The committee has no delegated powers but may provide advice to Council officers in line with the Terms of Reference. The committee does not have the power to speak on behalf of Council.

6. Principles for Appointment of Community Members

- 6.1. A representative from each of the Murphy Reserve user groups nominated by each club.
- 6.2. Community members will be appointed by Council that have:
 - a) An appreciation of issues related parks and open space management in an urban environment.
 - b) The ability to understand competing interests related to parks and open space in an urban environment and to balance competing issues.
 - c) Demonstrate a commitment to participative and consultative processes.

In appointing community members Council will seek to:

- Achieve a mix of skills relevant to the development of the tree policy.
- Ensure a broad representation of the Port Phillip community based on geographic location and will have regard to age, gender, members who are of non-English speaking background and indigenous peoples.